

**STATE BOARD ADVISORY PANEL
FOR SPECIAL EDUCATION**

The Arizona State Advisory Panel for Special Education held a meeting at Arizona Department of Education, 1535 W. Jefferson, Room 417, Phoenix, AZ on September 21, 2004, from 9:00 a.m. to 3:00 p.m.

Members Present

J'Anne Affeld
Nancy Allen
M. Diane Bruening
Susan Douglas, Co-chair
Rebecca Hall
Erik Jensen
Kathleen McCoy
Kathy McDonald
Megan McGlynn
Terisa Rademacher, Co-chair
Jane Ellen Reid, Vice-chairperson
Sue Tillis
Tona TreeTop
Kay B. Turner

Others Present

Lynn Busenbark, ADE/ESS
Joanne Phillips, ADE/ESS
Jeannette Zemeida, ADE/ESS
Carol Massanari, Mountain Plains Regional
Resource Center

Members Absent

Molly Dries
Phyllis Green
William Smith
Marta Urbina

Minutes Approved (As Read)(As Amended)

Chairperson: _____

Signature

Date

Topic	Discussion	Outcome
1. Call to order.	Susan Douglas, Co-Chairperson, called the meeting to order at 9:17 a.m.	1. None
2. Approval of June 29, 2004 minutes	Sue Tillis made a motion and seconded by Kay Turner to approve the minutes of the June 29, 2004 meeting.	2. Motion carried
3. Public comment.	Ms. Rademacher welcomed the public in attendance. She explained to those present the procedures for making a comment. Anyone wishing to comment on an agenda item was asked to fill out a brief questionnaire stating which agenda item they wished to comment on. That person would then be called on when that item was discussed.	3. None
4. SEAP	<p>Attending SEAP members introduced themselves, informed everyone which category they were representing and gave a brief description of why they became members.</p> <p>Ms. Rademacher went over the 2003-2004 Annual Report. There are some components that are missing. She asked that the co-chairs of the subcommittees submit their reports to her by October 1, 2004.</p> <p>Ms. Rademacher drafted memos to Christy Farley, Executive Director, Arizona State Board of Education and Margaret Garcia-Dugan, Associate Superintendent of Academic Achievement regarding graduation requirements. She distributed copies of the memos to the Panel and asked for feedback.</p> <p>Changes were made to the memo to Christy Farley, which included specific Title 15 rules and a deadline for a response from the State Board. Kay Turner made a motion and seconded by Jane Ellen Reid to submit the memo to Christy Farley, addressing diplomas, with the recommended changes. Motion carried.</p> <p>The memo to Margaret Garcia-Dugan was a request to include parents on the Diploma review subcommittee. Joanne Phillips suggested that the memo be sent to Karen Butterfield as well. Changes to the memo were suggested by the Panel, which included including 2 SEAP members. J'Anne Affeld moved that a revised letter go to the Supt. Horn with cc's to Margaret Garcia-Dugan and Karen Butterfield. Kay Turner seconded the motion. Motion carried.</p> <p>The Panel will be sending letters of thanks and certificates of years of service to Panel members who are not returning.</p>	4. Motion carried
5. Due Process Hearing Rules	<p>Ms. Rademacher asked "Why were the Due Process Hearing Rules not on the agenda for the September State Board meeting?"</p> <p>Ms. Phillips explained that the Department of Education, Exceptional Student Services</p>	

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	<p>(ADE/ESS) had the Center for Disability Law review the proposed verbage suggested by the Attorney General's office. They strongly disagreed with the proposed verbage. The rules in Title 15 conflict with the proposed change. As a result, there needs to be a rule change in Title 15. Some of the wording regarding due process hearing officers will need to be changed.</p> <p>Ms. Phillips fielded questions from the Panel regarding the current due hearing process. ESS is going to propose a statute change and was hoping to get the request on the State Board's October agenda.</p>	
6. Self-Assessment	<p>A copy of the draft self-monitoring report was disseminated to the Panel. Ms. Phillips stated that Dr. Lynn Busenbark had asked that the Panel review the report and send any comments, questions or changes to her. The report is a culmination of 1 ½ years of work by SEAP.</p> <p>The co-chairs expressed their thanks and appreciation to everyone who contributed to the self-assessment process.</p> <p>It was suggested that a letter be included in the Special Edition. Kay Turner volunteered to craft the thank you letter to be included in the Special Edition. It was also suggested that the letter be submitted to the Arizona Republic as well.</p>	4. Motion approved.
7. Exceptional Student Services	<p>Ms. Phillips announced that a memo would be going out the following week to all Public Education Agencies (PEAs) letting them know that there will be no out-of-level testing this coming school year. USDOE did not approve the ADE changes. USDOE does not believe that Arizona has {does not have} academic achievement standards for each out-of-level test {ing}. It will take two years to collect data to create academic achievement standards for out-of-level testing. Three percent of Arizona students took an alternate assessment – either AIMS-A or out-of-level last year. Four-tenths of one percent met proficiency.</p> <p>A discussion by the Panel followed.</p>	5. None
8. Work Session	<p>Carol Massanari, Co-Director of the Mountain Plains Regional Resource Center, facilitated the SEAP work session to review previous goals and create new goals for the next two years.</p>	

Topic	Discussion	Outcome
9. Next meeting and agenda items.	The following items were proposed for the agenda for November 16, 2004 meeting: <ul style="list-style-type: none">◆ Due Process Hearing rule◆ Self-Assessment◆ Goal Setting (Carol Massanari)◆ Early Childhood (Karen Woodhouse)◆ Diplomas	8. None.
10. Adjournment	Seeing no further business, Ms. Rademacher adjourned the meeting at 2:55 p.m.	9. Adjournment.